



NEWMAN CENTRE

& ST. THOMAS AQUINAS CHURCH

ROMAN CATHOLIC STUDENT CENTRE AND
PARISH AT THE UNIVERSITY OF TORONTO

89 ST. GEORGE STREET, TORONTO, ON M5S 2E8
TEL: 416-979-2468 FAX: 416-596-6920

Employment Opportunity

Director of Music

Part-time

Reporting to the Pastor and Chaplain, the incumbent will conduct the choir for the Sunday Morning 11:00 a.m. Mass, which features a traditional SATB choir with piano. One rehearsal per week is required.

Main responsibilities of the Position:

- Serve as Director of Music and conductor of the Sunday morning 11 A.M. Mass, including Christmas and Holy Triduum celebrations
- Plan, select, rehearse and implement liturgically-appropriate music at the Sunday morning 11 A.M. Mass
- Work with other parish Facilitators of Song and musicians to ensure a high level of performance and proficiency with regards to music in the Liturgy
- Oversee all selections of music for liturgies made by the Facilitators of Song
- Serve as primary contact and provide parish music policy guidelines for those seeking music for weddings, funerals, parish reconciliation services and other liturgies
- Develop performance skills through informal/formal instruction and modelling
- Attend liturgy committee meetings and any meetings relating to liturgical music
- Actively recruit new members to the Newman Centre's Music Ministry
- Other duties required

General requirements:

- Minimum Bachelor of Music degree OR professional study in applied music
- Minimum two years experience in choral conducting; able to draw upon contemporary sources as well as from the treasured heritage of sacred music
- Proficiency in piano playing and knowledge of use of instruments with choir
- Pastoral skills, including interaction with parishioners, parish staff, liturgy committee and other musicians, and the ability to empower people to sing
- Knowledge about Roman Catholic liturgy, GIRM, and other relevant Church documents
- Organizational skills, including: budget planning; music planning; scheduling of music ministers; music library maintenance; selection and maintenance of instruments; and adhering to all music copyright laws and reporting procedures

Those wishing to be considered should submit their resumé and cover letter in Word format, **stating the position applied for** to: coordinator@newmantoronto.com or Fax (416) 596-6920. Deadline for receipt of applications is **Friday, July 30, 2010**. We thank all applicants, however, only respondents selected for an interview will be contacted.