The public celebration of Holy Mass outside of a sacred space requires the permission of the Chancellor of Spiritual Affairs, as follows:

1. **Permission to celebrate a Mass outside of a sacred space will be considered based on the following criteria:**
   a. *Location:* is there a church in the local area where the Mass is planned to take place?
   b. *Number of faithful attending:* is there a local church that can accommodate the number of faithful expected to be attending the Mass?
   c. *Scheduling:* is there a local church that is able to accommodate the Mass for the planned event in its schedule?

2. **Letter of Request:** A letter of request is to be sent to the Chancellor of Spiritual Affairs outlining the pastoral reason for the Mass to be celebrated outside of a sacred space, detailing the following items:
   a. The occasion for which the Mass is being celebrated.
   b. The reason that the Mass cannot be celebrated in a local church (using the criteria noted in n. 1 above).
   c. The alternate location (non-sacred space) where the Mass will be celebrated.
   d. The date and time that the Mass will be celebrated.
   e. The name of the priest who will celebrate the Mass.
   f. The number of people that are expected to attend the Mass.

3. **Visiting Clergy Protocol:** If the celebrant is not from the Archdiocese of Toronto he must follow the directives of the *Visiting Clergy Protocol.*

4. **Parameters for the Celebration:** Once the above prerequisites have been provided, a response will be sent to the identified celebrant of the Mass. If permission to celebrate the Mass is granted, the norms identified in the *General Instruction of the Roman Missal* are to be followed.

Please contact the Office of Spiritual Affairs for further information.