Accessibility for Ontarians with Disabilities Act (AODA) Online Training Modules

All clergy, employees, volunteers and independent contractors are required to be trained on the AODA and on the Ontario Human Rights Code (OHRC) as it pertains to the AODA. The Archdiocese of Toronto has developed training manuals for this use. Alternatively, individuals may choose to complete online training modules for both the AODA and the OHRC, but in order to fulfill this training requirement you will need to view two individual websites and upon completion of all the training modules submit the AODA Training Acknowledgment form via SurveyMonkey at https://www.surveymonkey.com/r/AODAArchTO.

Online training sites (please view in order):

1. **AODA Free Online Training**
   https://www.aoda.ca/free-online-training/
   ➢ There are 6 modules (Compliance Requirements, Information & Communication Standards, Employment Standards, Transportation Standards, Design of Public Spaces Standards, and Customer Service Standards) with quizzes after each module. The training takes approximately 1 hour to complete.

   When completing the training you will click the forward arrow (at the bottom right of the presentation) to move to the next slide. When you complete a module you will click "Continue to Next Module" (green button) on the last slide.

   At the end of the training, a certificate will be emailed to you for your own records (it is not needed for Archdiocesan tracking). Upon completion, you may move on to the next training site.

2. **Ontario Human Rights Commission (OHRC) – Working Together: The Code and the AODA Training**
   http://www.ohrc.on.ca/sites/default/files/media/html/wrktgthr_en/story_html5.html
   ➢ A 5-part training module which will teach you about your rights and responsibilities under the Code and the AODA and how they affect you at work, in services and in housing. There are quizzes after each part and the training will take approximately 20 minutes to complete.

   At the end of the training you will have the option of printing a certificate for your own records (it is not needed for Archdiocesan tracking).

3. **AODA Training Acknowledgment form (SurveyMonkey) for Archdiocesan tracking**
   https://www.surveymonkey.com/r/AODAArchTO
   ➢ Once you have completed the two training sites, you are required to submit the online AODA Training Acknowledgment form using the above link.

Congratulations you have completed the training!