



Ministry Position: Mothers Group – Children’s Care/Babysitting Services

Date Last Reviewed: July 2019

◆ Position Overview

The Mothers Group - Children’s Care/Babysitting Services ministry provides care for children while parents, who otherwise would not be able to, participate in programs/committees at the parish. Programs would include RCIA, Bible Study, Mothers Group and other committees.

◆ Activities/Responsibilities

- Take care of children for parents who are attending programs and meetings
- Participate in age appropriate games, reading and activities to keep the children engaged, with a focus on Catholic books, songs, games, videos, resources.
- Begin all activities with a short prayer to their Guardian Angel

The Activities/Responsibilities listed above may not completely reflect the ministry performed at this parish. Please refer to the ‘Other Specifics’ box for duties that are specific to this parish.

Other specifics:
•
•
•
•

◆ Skills, Experience and Qualifications

- Be an active participant in parish worship
- Fully initiated member of the Catholic Church in good standing
- Has the ability to relate and communicate effectively with parents and children of various ages
- Must be at least _____ years of age

◆ Personal Traits and Qualities

- Desires to serve the community and to commit time and talents to this ministry
- Honest, trustworthy and enthusiastic
- Able to communicate well with others
- Able to work independently or as part of a team
- Comfortable with being accountable and is sensitive to the observance of proper boundaries



Archdiocese of Toronto

- Demonstrates a spirit of generosity and creativity

◆ **Screening Requirements**

This is a High Risk/Position of Trust.

Before volunteering begins:

- Complete a Volunteer Application Form
- Attend interview and have personal references checked
- Complete a Police Information Check
- Complete appropriate training and orientation

After volunteering begins:

- There will be supervision and periodic evaluations
- An annual Offence Declaration and a new Police Information Check every 5 years
- Participant follow-ups may be conducted

◆ **Orientation and Training**

Standard parish orientation program, including AODA training.

◆ **Participant Group**

Parents and children involved in parish programs.

◆ **Support, Supervision and Evaluation**

The program/ministry team leader is the first level of support, supervision and evaluation.

◆ **Length of Ministry Appointment**

One (1) year term with the ability to renew.

◆ **Benefits and Working Conditions**

- Will directly contribute to the social well-being of the parish community.
- Will further develop relational skills.
- Opportunity to perform community service and gain experience for the purpose of school or career advancement.
- Must be able to attend the orientation session and training sessions as required.
- This is a volunteer position requiring a time commitment of _____ hours per week/ _____ hours per month.



Archdiocese
of Toronto

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodation to individuals with disabilities. Prospective and current volunteers are encouraged to discuss potential accommodations with their Pastor.

This Ministry Position Description accurately reflects the ministry of **Mothers Group – Children’s Care/Babysitting Services** currently practised at,
_____ Parish.

Pastor’s Signature

PASTOR NAME

**Parish Volunteer Screening
Coordinator’s Signature**

COORDINATOR NAME

Date

Prepared by: Archdiocese of Toronto, Volunteer Screening Department