



**HUMAN RESOURCES DEPARTMENT**

**Re: Volunteer Screening Program Training Schedule for 2023**

**From: Pamela Tsang - Advisor, Volunteer Relations & Screening**

We are pleased to announce the 2023 virtual training schedule for the Volunteer Screening Program “*Strengthening Our Caring Community*”. This 2-part training program is an opportunity for new Pastors and Volunteer Screening Coordinators to review the policies and procedures for implementing and maintaining the Volunteer Screening program within their parish. Existing Volunteer Screening Coordinators should also attend this training every 2-3 years as a refresher.

During the week of February 20<sup>th</sup>, all Parishes and Volunteer Screening Coordinators will receive an email (in their parish and parish screening mailboxes) inviting them to register for the training and asking them to extend the invitation to screening committee members, ministry leaders, and anyone else in the parish who is involved in the intake, management, and screening of volunteers. Please note that Part I and Part II are required to be completed.

<b>VSP Part I:</b> Strengthening Our Caring Community: Policies, Procedures, Implementation, & Your Role	<b>VSP Part II:</b> Key Documents & Google Drive
<b>March 11, 2023</b> - 10 a.m. to 12 p.m.	<b>March 24, 2023</b> – 6:30 p.m. to 8 p.m.
<b>June 3, 2023</b> - 10 a.m. to 12 p.m.	<b>June 17, 2023</b> - 10 a.m. to 11:30 a.m.
<b>September 9, 2023</b> - 10 a.m. to 12 p.m.	<b>September 23, 2023</b> - 10 a.m. to 11:30 a.m.
<b>November 4, 2023</b> - 10 a.m. to 12 p.m.	<b>November 18, 2023</b> - 10 a.m. to 11:30 a.m.

Those interested in attending must register using the links included in the email according to their preferred dates. Registration should be discussed with the pastor in advance. A registration confirmation email will automatically be emailed and include a personal access link for the session, along with a dial-in number for those wishing to participate using audio only. Please feel free to contact [ptsang@archtoronto.org](mailto:ptsang@archtoronto.org) if you have any questions.