



## **Employment Opportunity**

### **Campus Minister Oshawa Catholic Chaplaincy**

1100 Mary Street North, Oshawa, ON L1G 5G8  
Temporary Contract (12-month maternity leave cover)  
Full Time (35 hours per week)

#### **Overview:**

The Oshawa Catholic Chaplaincy is seeking a full time Campus Minister to join the campus ministry team responsible for the coordination and delivery of pastoral activities on the various post-secondary campuses in Oshawa, with an emphasis on outreach, discipleship, and Catholic leadership for students. The campus minister will be working in collaboration with a chaplaincy team and reporting to the Priest Chaplain.

#### **Responsibilities:**

- Design, develop and coordinate all activities associated with campus ministry, including but not limited to liturgies, retreats, faith-sharing and discussion groups, orientation week, club's week and Catholic students week
- Serve as liaison for the Catholic student clubs at these campuses
- Provide pastoral presence, guiding students in their spiritual, moral and personal growth
- Meet regularly with the priest chaplain to discuss progress, opportunities and challenges
- Collaborate with the team to deliver effective campus ministry initiatives and engage in long term strategic planning
- Liaise with appropriate organizations on campus and within the Archdiocese of Toronto
- Ensure a regular pastoral presence on these campuses and within the related community
- Create and maintain a Catholic student club budget and act as signatory on club accounts
- Develop and manage an annual budget under the direction of the Priest Chaplain
- Develop and maintain regular contact with administrative and executive staff on campus
- Retain and maintain membership in Canadian Catholic Campus Ministry and attend regional and national conferences, as requested by the Priest Chaplain
- Other duties, as required

#### **General Requirements:**

- University degree at the bachelor level (preferably in theology or a related field)
- One to three years of experience in ministry (youth, young adult or campus ministry is preferred)
- Experience in event planning, volunteer coordination and superior interpersonal skills
- Active in faith practice and well-grounded in Roman Catholic tradition
- Knowledge of the personal and spiritual needs of post-secondary students and the ability to relate to them.
- Flexibility in work scheduling, including evenings and weekends as required
- Proficiency in Microsoft Office and excellent command of technology and social media
- Access to a vehicle and a valid driver's license
- A criminal background check will be required of the successful applicant



Archdiocese  
of Toronto

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format noting position number **2022-26** to: **Rev. David Twaddle** at **hr@archtoronto.org**.

Deadline for receipt of applications is **December 15, 2022**.

We thank all applicants, however, only those selected for an interview will be contacted.

*In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.*