

Employment Opportunity

ORGANIST-SOLOIST/CHOIR DIRECTOR

St. Cruz Parish

140 Argyle, Toronto, ON M6J 1P1

Overview:

St. Cruz Parish is seeking a qualified organist-soloist open to become a choir director for weekend Masses and seasonal liturgical celebrations.

Responsibilities:

- Participate in rehearsals and liturgical services, as designed for assigned choir activities; arrange for substitute, when absent
- Work cooperatively with the pastor and parish colleagues and maintain a positive attitude/behavior in dealings with clergy, parish members and the community, as a representative of the parish
- Play at assigned weddings, funerals and other special events, as assigned by the Pastor
- In cooperation with the Pastor, plans and implements all 10:30 am worship Sunday Masses and special liturgies during the liturgical year, especially, the Solemnities etc.
- Prepares choral music for Liturgies in #1 (developed from readings & resources).
- Conduct choir and instrumentalists for music used during the Liturgy.
- Serve as “ad hoc” member of the Liturgy Committee and attends meetings if necessary.
- Communicate with the Parish Secretary regarding relevant music information for the bulletin or Parish website.
- Coordinate the orientation of music selection for couples that will be married in the Parish with a repertoire of appropriate liturgical music appropriate.
- Maintain volunteer choir member list and identifies when more choir members are needed.
- Communicates with choir members about choir practice and music selections (weekly choir practice when necessary).
- Schedules, prepare for, and leads choir practice (based on Mass readings & resources).
- Conducts/leads the choir and any instrumentalists for the music used during the Liturgy.
- Works in cooperation with other music ministry contractors to share in executing music for the Liturgy.
- Attend bi-annual workshops in music and/or liturgy (including Archdiocese).
- Work with annual copyright terms needed for Parish music—Catholic Book of Worship.

General Requirements:

- A degree and/or equivalent qualification in music, St. Michael’s Choir School formation preferred.
- Working knowledge of basic sound system functions.
- Exemplary communication skills.
- Knowledge of liturgical services, worship and celebration Masses of the Roman Catholic Church an asset.
- A faith-based understanding of the Catholic Church, its tenets and culture, and respect for its leadership and parish clergy.
- Leads music ministry with choir in such a way to foster congregational participation.

Those wishing to be considered should submit their resume and cover letter and contact **Fr. Elissandro Caldas** at ecaldas@archtoronto.org with their resume. Deadline for receipt of applications is **Until the position is filled**. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.