



Archdiocese  
of Toronto

## **Employment Opportunity**

### **DIRECTOR OF CAMPUS MINISTRY**

#### **Toronto Metropolitan Catholic Campus Ministry**

200 Church St. Toronto, ON M5B 1Z2

Full time (35 hours per week)

Replacement Position

Level 12: \$54,034 – \$81,051

#### **Overview:**

The Toronto Metropolitan Catholic Campus Ministry (TMCCM) is seeking a full time Director of Campus Ministry who is responsible for the development, coordination, promotion and execution of campus ministry programs and services for the Toronto Metropolitan University campus. Reporting to the Priest Chaplain, the Director works collaboratively with students, staff and members of Catholic Christian Outreach (CCO) to foster a Catholic presence on campus.

#### **Responsibilities:**

##### *Campus Ministry Programming and Implementation*

- In consultation with the Chaplain, oversee and guide other campus ministry team members (e.g. campus ministers, missionaries, student interns) as appropriate
- Liaise with CCO Regional Team Leader, Central Region to ensure open lines of communication between the Archdiocese, TMCCM and CCO and maintain equitable relations amongst all parties
- Coordinate opportunities for liturgical and sacramental formation
- Organize faith-based gatherings, including small discussion groups and faith studies for students
- Organize talks, retreats, prayer sessions, social events and events to foster vocations
- Provide pastoral presence, guiding and encouraging students in their spiritual, moral and personal growth and fostering their development as Catholic leaders
- Develop and mentor the Toronto Metropolitan Catholic Students' Association (TMCSA) Executive members and Faith Study leaders in the fulfillment of their responsibilities
- Promote external campus ministry and archdiocesan activities for faith development and service
- Develop and manage annual chaplaincy and TMCSA operating budgets
- Lead and actively participate in development initiatives to build and expand a community of engaged supporters
- Develop and oversee fundraising opportunities for the Campus Ministry and TMCSA throughout the year
- Coordinate with Toronto Metropolitan University (TMU) Alumni Leadership Committee ongoing programming with the goal of full integration in parish life
- Liaise with appropriate TMU staff for scheduling events and catering services as needed, and stay current on university club policies
- Participate in and attend National and Regional CCO sponsored events where required by the TMCCM-CCO Memorandum of Understanding
- Collaborate with the Chaplain to engage in long-term strategic planning and evaluate effectiveness of campus ministry initiatives

### *Outreach and Relationship Building*

- Organize events to recruit new members during the year, especially during Orientation Week and Clubs Week
- Liaise with TMCSA and other TMU and community organizations
- Pursue opportunities to liaise and collaborate with other campus faith leaders
- Foster opportunities to broaden awareness of TMCCM in the wider community, engaging potential supporters
- Oversee social media platforms to foster engagement with the Campus Ministry
- Promote the TMCSA to the TMU community, high schools and youth groups, in a variety of ways, including social media and the design and distribution of campus ministry promotional materials
- Welcome students from nearby campuses, including George Brown and OCADU, and encourage their involvement in the TMCCM
- Participate in other activities and organizations at TMU as appropriate

### *Collaboration and Professional Development*

- Attend archdiocesan chaplaincy meetings regularly to represent the TMC campus ministry
- Work collaboratively with other campus ministers, archdiocesan groups and external partners
- In collaboration with the Associate Director of Diocesan Campus Ministries, exercise leadership in organizing and promoting inter-chaplaincy events and activities
- Maintain membership in Canadian Catholic Campus Ministry (CCCM) and participate in its initiatives and events as appropriate
- Pursue ongoing professional development as appropriate
- Other responsibilities as required

### **General Requirements:**

- Master's degree or higher with related experience
- Two to five years of experience in ministry
- Active in Catholic faith practice
- Thorough knowledge of the Catholic faith and willingness to uphold Catholic moral teachings
- Previous supervisory experience
- Good organization, planning, time management and decision-making skills
- Strong communication skills and ability to relate well with students
- Knowledge and experience with technology and social media
- Flexibility in work scheduling and willingness to adapt to student timetables
- Must be legally entitled to work in Canada
- A criminal background check will be required of the successful applicant

### **Benefits:**

This role is eligible for:

- 3 weeks of annual vacation upon hire
- Group benefits plan after 3 months (Health, Dental, Life Insurance, Travel Medical Insurance, Long Term Disability, and Employee and Family Assistance Program)
- Defined Benefit pension plan after 3 months with a 1%, 2% or 5% contribution match
- Access to family-friendly policies including Maternity/Parental Leave top-up benefits and paid sick days which can be used for family caregiving due to emergency or sickness
- Reimbursement for professional designation/membership fees and continuing education
- Paid annual retreat days and moving days

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format noting position number **2025-08** to: **Stephanie Nargoz, Director, Human Resources** at **hr@archtoronto.org**. Deadline for receipt of applications is **June 19, 2025**. We thank all applicants, however, only those selected for an interview will be contacted.

*In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.*