Employment Opportunity

CAMPUS MINISTER
University of Toronto Scarborough (UTSC) Chaplaincy

10 Washburn Way, Scarborough, ON M1B 1H3
Full time (35 hours per week)
Replacement Position
Level 10: $46,117 – $69,175

Overview:

The University of Toronto Scarborough Campus Chaplaincy (UTSC) is seeking a full time Campus Minister to work collaboratively with the Director of Campus Ministry under the leadership of the Chaplain, fulfilling the mission of Chaplaincy in various areas, such as outreach, evangelization, faith formation, and administration while providing a warm and inviting environment for students and all those who participate in the ministry of the chaplaincy.

Responsibilities:

Campus Ministry Programming

- Faith study leadership
  - Lead all faith studies as required
  - Assume responsibility for assigned faith study groups and provide mentorship and support for the student leaders
- Women's ministry coordination
  - Develop and deliver programs to foster faith, growth, and maturity, allowing students to come into the fullness of the identity to which God has called them
  - Promote and support student leadership by facilitating large and small group discussions
  - Provide one-on-one pastoral care and peer mentorship to students and community
- Formation and spiritual development
  - Assess students' understanding of the faith through various means
  - Research, develop and run programs and retreats that address the current needs of students in faith formation
- Vocations coordinator – provide students with opportunities to explore vocational discernment

Outreach and Relationship Building

- Ministry of presence – engage students intentionally through one-on-one peer mentoring
- Work collaboratively with the UTSC student executive
- Assist with planning social events and other activities involving ordering food and hospitality

Administration and Communication

- Respond to email and phone messages in a timely manner on behalf of UTSC
- Participate collaboratively in regular staff meetings

- Retreat coordinator – liaise with retreat facility, speakers and guests and complete all other administrative tasks related to retreats
- Social media – maintain the social media platforms and digital communication for the Chaplaincy
- If needed, assist with Centennial Chaplaincy related tasks

Collaboration and Professional Development

- Attend Archdiocesan campus ministry meetings and events to represent UTSC Chaplaincy
- Work collaboratively with other campus ministries and Archdiocesan groups
- Meet with the director weekly to check in
- Collaborate with the other Christian clubs in the campus to promote the Kerygma
- Pursue ongoing professional development with consultation with the chaplain and director

- Other duties, as required

General Requirements:

- Post-Secondary degree or diploma with related experience
- 2-5 years experience in ministry (youth, young adult or campus ministry is preferred)
- Active in Catholic faith practice
- Knowledge of the personal and spiritual needs of university and college students and the ability to relate well to them
- Mature judgment and professionalism
- Strong organization, planning, time management and decision-making skills
- Excellent interpersonal, teamwork and communication skills
- Ability to work effectively as a collaborative team member
- Flexibility in work scheduling including evenings and weekends when required
- Strong technical skills (including MS Office 365 and MS Teams) and adept at using social media
- Understanding of the Catholic Church, its tenets and culture, and respect for its leadership and parish clergy
- Must be legally entitled to work in Canada
- A criminal background check will be required of the successful applicant

Benefits:

This role is eligible for:

- 3 weeks of annual vacation upon hire
- Group benefits plan after 3 months (Health, Dental, Life Insurance, Travel Medical Insurance, Long Term Disability, and Employee and Family Assistance Program)
- Defined Benefit pension plan after 3 months with a 1%, 2% or 5% contribution match
- Access to family-friendly policies including Maternity/Parental Leave top-up benefits and paid sick days which can be used for family caregiving due to emergency or sickness
- Reimbursement for professional designation/membership fees and continuing education
- Paid annual retreat days and moving days

Those wishing to be considered should submit their resume and cover letter in MS Word or PDF format noting position number **2026-19** to: **Stephanie Nargoz, Director, Human Resources** at **hr@archtoronto.org**. Deadline for receipt of applications is **November 27, 2026**. We thank all applicants, however, only those selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodations to individuals with disabilities. If contacted for an interview, applicants should make any accommodation needs known at that time.

Original Posting Date: 2026-07-23