



UNIVERSITY OF
ST. MICHAEL'S COLLEGE
IN THE UNIVERSITY OF TORONTO

UNIVERSITY OF ST. MICHAEL'S COLLEGE JOB OPPORTUNITY

This position is covered by United Steelworkers "All Employee" Bargaining Unit

Position Title:	Campus Ministry Coordinator
Office:	Campus Ministry
Supervisor	Director of Campus Ministry
Hours:	35 hours per week. Flexible hours and schedule is required
Compensation:	\$1107.24 per week
Terms:	Permanent with a 6-month probation period
Posting Date:	November 28, 2022
Closing Date:	December 12, 2022
Apply to:	hr.stmikes@utoronto.ca Attention: Human Resources (please include position title in subject line of email when submitting resume and cover letter)

PROFILE

The University of St. Michael's College, federated with the University of Toronto, is a Catholic institution of higher learning founded by the Congregation of St. Basil, whose motto, "Teach me goodness, discipline and knowledge," sets the tone for campus life. Committed to the pursuit of knowledge, meaning and truth, USMC is a dynamic center where Catholic intellectual thought thrives in a context of academic freedom and rigorous debate. The University of St. Michael's College boasts a large and dynamic undergraduate division, an acclaimed Faculty of Theology and one of the busiest and most important libraries on the University of Toronto campus.

The Office of Campus Ministry provides leadership and support in the spiritual development of the students, faculty, staff, and alumni in the University of St. Michael's College through worship, prayer, pastoral care, formation, community building, dialogue, service, and cultivation of both ethical and sustainable leadership skills. While providing distinctively Catholic programming, the Office of Campus Ministry also supports the spiritual needs of those from other religious traditions and creates a space for fruitful interreligious and intercultural encounters.

The Office of Campus Ministry is central to the mission of the University of St. Michael's College as a Catholic University, and a key element to USMC's strategic plan which commits to the education of the whole person, and challenges every member of its community to exercise transformative leadership in service of the common good and care of all creation.

POSITION SUMMARY

The Campus Ministry Coordinator (the Coordinator) is a student-facing role. The coordinator helps students integrate their intellectual lives with their faith development by providing rich and comprehensive programming that enhances the student experience on campus.

Reporting to the Director of Campus Ministry, the Coordinator makes themselves available to—and actively engages with—students, staff, and faculty, facilitates faith formation, and develops holistic programming to foster

student leadership through collaboration with various Campus Ministry partners such as the Dean of Students Office and St. Basil's Parish.

DUTIES & RESPONSIBILITIES

- Exercise a 'ministry of presence' to students in the Campus Ministry Lounge and on campus by being available to meet with students on a regular basis.
- In consultation with the Director of Campus Ministry, develop and coordinate programs that enhance student participation and deepen their curiosity about faith and the spiritual life.
- Supervise and support the initiatives proposed by the Campus Ministry Student Leadership team: help in their recruitment, training, and projects.
- Maintain Campus Ministry social media channels and create content to help promote events, programs, and initiatives with key stakeholders.
- Collaborate with Student Life, Advancement, the Faculty of Theology, and other Offices to organize programming for students, staff, and faculty, in consultation with the Director of Campus Ministry.
- Actively participate in Archdiocese of Toronto Campus Ministers' Meetings and the Office of Catholic Youth's initiatives as appropriate.
- Maintain membership in Canadian Catholic Campus Ministry (CCCM) and other associations as appropriate.
- Organize the Campus Ministry Saturday evening Mass during the academic year.
- Other responsibilities as required.

QUALIFICATIONS

- Bachelor's Degree with an academic background in Theology is an asset or must be willing to enroll in a Regis-St. Michael's Theology program on a part-time basis.
- Demonstrated knowledge of the personal and spiritual development of university-aged students.
- Practicing Roman Catholic, in good standing, with an active faith life.
- 4 years of experience in university, young adult, or youth ministry.
- Comfortable and proficient with technology, social media and communication
- Strong organization, planning, time-management and communication skills.
- Ability to work independently and as part of a team.
- Flexible work hours as evening and weekend presence will be required as necessary.

WORKING CONDITIONS

- Open work-space
- Flexible working hours with some consistent evening and weekend presence.

As an employee of the University, you must be fully vaccinated to be able to attend and perform duties on University premises as required, even if some or all of your duties can be performed remotely.

To read about our exemptions please visit our [Guidelines on Vaccination](#).

We thank all applicants for their interest. Only those considered for an interview will be contacted.

The University of St. Michael's College is strongly committed to diversity within its community and especially welcomes applications from racialized persons/persons of colour, women, Indigenous/Aboriginal people of North America, persons with disabilities, LGBTQ persons, people who take a religiously informed view of human experience, and others who may contribute to further diversification of ideas.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

If you require accessibility accommodation, please contact Human Resources at hr.stmikes@utoronto.ca.