



Family Life-Community Liaison Worker, External Posting, Competition #26-03

Catholic Family Services of Toronto is a non-profit, charitable organization reflecting the values consistent with Catholic social teachings. The mission of Catholic Family Services of Toronto is to deliver quality services that strengthen family life, and individual health and well-being. For 103 years, Catholic Family Services of Toronto has been helping individuals and families in the Toronto area, from all religious, cultural and ethnic backgrounds, to deal with a variety of life transitions and challenges, develop their full potential and move towards a more positive future. A leader in the Catholic social service community, the agency works closely with the Archdiocese of Toronto and its parishes, as well as the broader community and social service sector.

Catholic Family Services of Toronto delivers high-quality professional services and is committed to hiring staff and volunteers from diverse backgrounds without discrimination because of race, ancestry, colour, gender, sexual orientation, gender identity, gender expression, age, marital status, family status or disability.

Opportunity

Catholic Family Services of Toronto is currently seeking a one-year contract full-time Family Life-Community Liaison Worker reporting to the Family Life and Administration Manager. The incumbent will be responsible for delivering the Catholic Marriage Preparation courses that prepare couples for the Sacrament of Marriage. The incumbent will also be offering community workshops and responding to the community requests in support of enhancing family life.

The incumbent will be required to work two (2) evenings per week and work on weekends when necessary for community outreach and workshops.

This is a collective bargaining unit position within OPSEU Local 594.

This is a hybrid position – a percentage of the work schedule is eligible to be completed remotely, at a home office.

The primary duties required for this position include, but are not limited to:

- Deliver the Family Life Program and Catholic Marriage Preparation and Re-Marriage Preparation courses
- Offer pre-marriage single review sessions
- Deliver psychoeducational workshops in parishes and in the wider community
- Offer family life related system navigation support
- Liaise with clergy or parish personnel to ensure the smooth delivery of services
- Manage administrative duties, including client statistical reporting systems as per funding requirements
- Prepare reports as per funder's expectations
- Perform other duties as assigned

Qualifications and Skills

- Membership in Professional Associations is an asset
- Bachelor or College Diploma with related experience
- Knowledge of and/or experience in working within Catholic faith and spirituality settings
- Highly developed skills in adult education, group methodology; workshop presentation and communication
- Knowledge of individual and family life cycle development, family systems and learning theory
- Knowledge of violence against women issues and mental health issues within the family is an asset
- Proven ability to work effectively with Catholic clergy, parishes and Church hierarchy in the provision of services through Marriage Preparation and Family Life Office
- Proven ability to be sensitive to the needs of people from diverse cultural and racial backgrounds; a second language is an asset
- Access to a reliable vehicle is required, as is a valid and current driver's license
- A satisfactory Vulnerable Sector Criminal Records check

Annual Salary Range: \$57,826.73 to \$77,386.28

Candidates are invited to indicate their interest in this position by sending a resume and cover letter to blautan@cfstoronto.com by September 11, 2026, or longer until the position is filled.

We thank all applicants for their interest in Catholic Family Services of Toronto. However, only candidates selected for an interview will be contacted. No telephone calls please.