

## **REGULATIONS FOR THE 2023 MISSION CO-OPERATIVE PROGRAM**

1. The goal of the Mission Cooperative Program of the Archdiocese of Toronto is to provide for the education of Missionaries and for food and medical care for the poor. All appeals must be based on this mandate.
2. For 2023, the missionaries and dioceses that were selected to participate in 2020 will be given the first opportunity to make a mission appeal at the parishes in the Archdiocese of Toronto. Our office will contact these missionaries and dioceses in February 2023 to confirm their inclusion in the Program.
3. Mission speakers will be assigned to speak in one or two parishes. Once accepted, Mission speakers should contact their assigned parish(es) by **May 26, 2023** to schedule a mutually acceptable weekend for the Appeal to take place.
4. **Presentations from Mission speakers shall take place during the months of July and August.**
5. The Mission speaker, if a priest, should discuss with the pastor his availability to assist with hearing confessions and the Celebration of the Eucharist.
6. Appeals made by non-ordained Religious should be made following a short homily of the Mass.
7. Mission speakers are required to arrange for their own transportation to and from their assigned parishes.
8. **Priest** speakers may be accommodated at the parish rectory on the Saturday night. Please make sure to discuss this matter with the assigned parishes. Accommodations for **Sisters** may be arranged through their Order, or at a nearby Convent. **Lay speakers** are to make their own accommodations.
9. If a Missionary speaker is able to present in a language other than English, this should be noted at the time of application.
10. The Archdiocese of Toronto will provide envelopes to parishes for the Mission Appeal. These envelopes are to be ordered by the parishes through the Archdiocesan Facilities Department at the beginning of the year. (To cover the associated administrative costs, the Archdiocese will withhold a maximum of 5% of receipts from the program.)
11. **Names and addresses of parishioners are not to be taken by the Missionary, and solicitation of funds apart from the Appeal at Mass is not permitted. No funds are to be collected by the Missionary Speaker on the appeal weekends. All funds must go through the Mission Co-operative Program.**
12. The purpose of the Mission Co-operative Program is to support the outreach of the Catholic Church. Participating Diocese/Religious Orders are required to send a representative to make the appeal. If a representative is unable to make the presentation, the Parish is under no obligation to hold a collection for the Mission Co-operative participant.
13. Funds collected from the Mission Appeal will be forwarded by the Archdiocese to the Missionary Diocese, Religious Order or Lay Organization by April of 2024.
14. To comply with Canada Revenue Agency requirements, participants of the Mission Co-Operative program are required to provide a report outlining the use of the proceeds from the Appeal. This report must show that the proceeds were used for the projects approved in their application and must be received by the Development Office no later than December 31, 2024. Future participation of the Diocese or Religious Order in the program will be contingent upon the receipt of this report. (N.B. Those Religious Orders who have Registered Charity Status with Canada Revenue Agency and have provided us in writing with both their charitable registration number and their intention to report the use of their proceeds from the Appeal directly to the Canada Revenue Agency are not required to provide us with a report.)
15. **Speakers for the Mission Co-operative Program presenting in the Archdiocese of Toronto are required to provide documentation attesting to their good standing with their respective Diocese/ Religious Order/ Organization by May 26, 2023. Please refer to the attached Guidelines for Speakers for further details.**