Introduction to Resettlement

Office for Refugees, Archdiocese of Toronto (ORAT)

ORAT
Office for Refugees
Archdiocese *of* Toronto

Agenda

- About ORAT
- ORAT Services and Policies
- Refugee Streams
- Other Immigration Options
- Refugee Determination Criteria
- Process Steps at ORAT
- Financial Requirements
- Conclusion

Attending this session is NOT a guarantee that your application will be accepted by ORAT.

About ORAT

About ORAT

- The Office for Refugees (ORAT) is a department of the Roman Catholic Archdiocese of Toronto.
- Offices Located at 830 Bathurst Street, Toronto, Ontario (Bloor & Bathurst intersection)
- We are not an NGO or government agency.

ORAT Funding

- How ORAT is funded?
  - Roman Catholic Archdiocese of Toronto
  - ShareLife
  - Donor Support
  - No Government Funding

ORAT Services

- Facilitate Resettlement
- Advocate for Refugees
- Provide referrals to government service providers
- Networking with refugee serving organizations
- Selection Missions

ORAT Policies

- Services provided without discrimination
- Privacy of client information is maintained
- Transparency is required from clients
- Accountability
- One (1) case per cosponsor family*
- Every other year rule for cosponsors



Refugee Streams

Inland/Port of Entry

- Speak to an officer at a port of entry (border crossing or airport) to make a refugee claim.
- The officer may be from the Canada Border Services Agency (CBSA) or Immigration, Refugees and Citizenship Canada (IRCC).
- You can also make a claim at an IRCC office inside Canada.

Overseas Resettlement

1. Government Assisted Refugees (GAR)
   - Joint Assistance Sponsorship (JAS)
   - Blended Visa Office Referral (BVOR)
2. Private Sponsorship of Refugees (PSR)
   - Sponsorship Agreement Holders (SAH) (spots are required)
   - Groups of 5 (G5)* Paused
   - Community Sponsorship (CS)* Paused

Other Immigration Options

Non-Refugee Methods

- Express Entry
- Regional programs (PNP)
- Family Sponsorship
- Caregivers
- Medical Doctors
- Start-Up Visa*
- Self-Employed Persons*
- Students

Refugee Methods

- Groups of 5 (G5)
- Community Sponsors (CS)

Both streams require that the PA has a Refugee Status Determination (RSD) Certificate Paused*

"Find out how to come to Canada": Immigrate to Canada - Canada.ca

Who may be sponsored?

- Refugees have fled their country due to persecution, war or violence.
- They have a well-founded fear of persecution based on race, religion, nationality, political opinion or social group.
- Their life would be at risk if they returned, with no durable solution in their country of asylum.
- Link your refugee narrative to the 5 grounds of persecution
- More information: [Private sponsorship of refugees program - Canada.ca]

Family Definition

Principal Applicant

The Principal Applicant (PA) meets the refugee definition.

Family

Family members include the PA and:

- spouse or common-law partner
- dependent children
- partner's dependent children
- grandchildren (children of dependent children)
- partner's grandchildren

Declaration

- **All** family members must be declared – whether accompanying or non-accompanying, missing or presumed dead (without a death certificate)
- End of Public policy for undeclared family members

IRCC Criteria

Eligibility

The Principal Applicant (PA) meets the definition of a refugee.

Credibility

- The PA's story is truthful & credible, with sufficient detail and is consistently told.
- For your story, consult the "Guide to Building Your Narrative" document.

Admissibility

The PA does not pose a security or health risk to Canada.

Adaptability

The PA demonstrates that they have the capacity to integrate to Canada.

Process Steps at ORAT

1. Attend the mandatory “Introduction to Resettlement” Info Session
   a) Cost Calculator: Calculate finances with the calculator. Click here.
   b) Multiple Cases: Request approval from the ORAT Director at oratcases@archtoronto.org with your reasons.
2. Submit completed Document Checklist forms to ORAT
   a) Email forms to oratcases@archtoronto.org within 10 business days. Click here for the checklist.
   b) Click here for form tutorials.

Process Steps at ORAT ..... (cont'd)

3. Deposit Funds with ORAT: ORAT schedules a deposit appointment.

4. Case Review: ORAT reviews the case and advises on edits.

5. Portal Access: ORAT Case Processing will enter Data into IRCC portal.

    a) Enter Generic (IMM0008) and Schedule A (IMM5669) data into the portal.

6. ORAT signs forms & uploads the rest to the Portal

7. ORAT submits the case to IRCC (ROC-O)

How to download the “Document Checklist”

1. Visit ORAT’s website at www.orat.ca
2. Go to the “Forms” tab
3. Click on the “Document Checklist”
4. Tutorials are included in the Document Checklist

Important Note

If the forms do not open on your internet browser, please do the following:

1. Right click on the form;
2. Click “Save As” and save the document to your desktop/laptop; and
3. Go to the saved file and open it using Adobe Acrobat or any program that opens PDF files.

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Forms

This page provides a list of the Office for Refugees forms, which are needed for private sponsorship applications:

A. Getting started

1. Document Checklist
2. Sponsor Assessment

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Document Checklist (Sample)

ORAT
Office for Refugees
Archdiocese of Toronto

830 Bathurst Street, Suite 104
Toronto, ON M5R 3G1
t: 647.494.5419
e: oratrefugeeoffice@archtoronto.org
w: www.orat.ca

Document Checklist

Important Notes

- Use the latest Immigration, Refugees and Citizenship Canada (IRCC) forms: IRCC refugee sponsorship forms. Select "Sponsorship Agreement Holder" on the IRCC refugee sponsorship application page.
- For instructions on how to download IRCC forms: How to Download Immigration Forms tutorial.
- Review the IRCC guides before completing the forms: Guide 5413 for Sponsorship Agreement Holders and the IMM 6000 guide for applicants.
- Complete all forms electronically; handwritten forms will not be accepted. Use the linked tutorials beside forms where available.
- Use the exact spelling of each cosponsor's and refugee's name as shown on their passport, if available.
- Include all immediate family members where applicable, including spouse and dependent children, regardless of where they live, or whether they are accompanying or not.
- Any person age 22 or older must complete an application as a Principal Applicant.
- Provide complete and honest information; failure to disclose required information may result in case closure.
- Save editable forms and scanned documents on a USB drive and email copies to yourself and your cosponsor/CG. Keep editable versions in case revisions are requested.

Submission Instructions

- Email the completed and signed application to oratcases@archtoronto.org. Send it in one email whenever possible; if file size prevents this, use no more than 2–3 emails, including Principal Applicant's name and email sequence in each subject line (e.g., "PA Name – 1 of 3," "2 of 3," "3 of 3").

What Happens Next

- After reviewing the application, an ORAT Case Processing Coordinator will explain how to submit the $525 filing fee and the required settlement funds. Both are needed before ORAT begins its review of the application.

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- If requested corrections are not received by the deadline, or if ORAT determines that it will not submit the application to IRCC, the funds will be returned.

Optional: Use the Sponsorship Cost Calculator to estimate financial liability. You may submit it with the forms or keep it for reference.

Joint Checklist: Constituent Group (CG) and Cosponsor

#	Requirement	Done
1	Read Guide 5413 before completing the forms.	☐
2	Complete Section A – Sponsor Information of the Undertaking Form (IMM 5373) using the following SAH details: • Name of SAH: Roman Catholic Episcopal Corporation for the Diocese of Toronto in Canada; • SAH Address: 830 Bathurst Street, Apt. 104, Toronto, ON M5R 3G1; (647) 494-5419; oratsponsorship@archtoronto.org. • SAH Signing Authority: Family name – Ovcjak; Title and Given Name – Deacon Rudy. Complete and sign the form, and select Plan A in Section D. • **IMM 5373 Tutorial**	☐
3	Pastor or CG representative: Complete and sign the Sponsor Assessment Form (IMM 5492). • **IMM 5492 Tutorial**	☐
4	Cosponsor: complete and sign the Sponsor Assessment Form (IMM 5492). • If there is no cosponsor, every CG member must complete and sign the CG Volunteer Kit. • **IMM 5492 Tutorial**	☐
5	Provide a copy of the cosponsor's ID showing their legal status in Canada.	☐
6	Complete and sign the Settlement Plan (IMM 5440). • **IMM 5440 Tutorial**	☐
7	Sign the Memorandum of Understanding (MoU).	☐
8	Deliver a certified cheque or bank draft for the $525 filing fee to the ORAT office.	☐
9	Deliver a certified cheque or bank draft for settlement funds of $_____, • payable to "Office for Refugees, Archdiocese of Toronto (ORAT)." • Memo: "Resettlement for [Full Name of Principal Applicant]." • See the Sponsorship Cost Table or the Sponsorship Cost Calculator	☐

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Principal Applicant (PA)

#	Requirement	Done
10	Indicate whether you or any family member has a medical or psychological condition. If yes, email details and any current or required treatment in Canada to oratcases@archtoronto.org. Include the PA's name (LAST, First, Other) in the subject line.	☐
11	Read the IMM 6000 guide before completing the forms.	☐
12	Complete and sign the Consent and Declaration Form	☐
13	Complete and sign the Generic Application Form (IMM 0008). • **IMM 0008 Tutorial**	☐
14	If IMM 0008 lists more than five dependents, complete and sign the Additional Dependents/Declaration Form (IMM 0008 DEP).	☐
15	Complete and sign Schedule A: Background/Declaration (IMM 5669). • **IMM 5669 Tutorial**	☐
16	Complete and sign Schedule 2: Refugees Outside Canada (IMM 0008 SCH2). Use the Narrative Guide to help prepare your answers and for the visa office interview. • **IMM0008 SCH2 Tutorial**	☐
17	Provide one recent photo of the PA and each family member, taken within the last six months. Print each person's name and date of birth on the back. Follow IRCC photo specifications.	☐
18	If available, provide passports or travel documents for the PA and family members. Include the host-country visa/residence permit if living outside the country of nationality, and copies of pages showing entry/exit stamps.	☐
19	Provide valid UNHCR registration/recognition documents, if available. If unavailable, explain in detail the steps taken to obtain them.	☐
20	If available, provide identity and civil-status documents for the PA and family members (e.g., birth, marriage, divorce, annulment, separation or death certificates, and national ID cards).	☐
21	Provide available documents related to the refugee application in the host country (e.g., narrative, first rejection, appeal documents, court papers, and final decision). Include English translations where applicable.	☐
22	If available, provide documents supporting answers in IMM 5669 (e.g., military records, membership cards, or evidence of involvement in social, political, vocational, or cultural organizations).	☐

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Funding Requirements

ORAT Funding

The Archdiocese of Toronto demonstrates its deep commitment to refugees by generously covering the entire operational expenses of ORAT.

Acceptable Funds

Aside from the $525 filing fee and the funds required by IRCC to support the refugee during their 1st year of arrival to Canada, ORAT (and its representatives) do not ask for additional monies to be paid for processing a sponsorship application. No donation to the church or to this Office is asked for or is required.

Immigration Lawyers

ORAT does not require cosponsors to obtain the services of an Immigration Lawyer/ Licensed Immigration Consultant. If you find it helpful, you may choose to secure the paid services of an Immigration Lawyer/Consultant, but this is not required.

Sponsorship Cost Table

Family Size	Sponsorship Cost Assumes a 4-Year Average Processing Time Between Submission and Arrival	
1	$ 23,000	**Dependent Children:** Although dependent children under 22 must be included in the family application, those who turn 18 before or during settlement require additional financial support. Given IRCC's average processing time of four years, ORAT requires additional funds for unmarried dependent children aged 14 or older at submission. **How to Calculate Cost of Sponsorship (Example)** Father, mother, children aged 12 and 14: • Base cost (family of 3): $34,400 (includes child aged 12) • Additional adult amount: $23,000 • Total: $57,400 (not the family-of-4 rate of $36,700) **Note:** If, at or before arrival, IRCC's financial requirements (RAP Rates) exceed our estimates, cosponsors must deposit the difference with ORAT.
2	$ 32,100	
3	$ 34,400	
4	$ 36,700	
5	$ 39,000	
6	$ 40,900	
7 or more, for each additional member	$1,600	

It is prohibited by Law to cover Sponsorship Costs with funds obtained from refugees

Sponsorship Cost Table (Senior Supplement)

Additional Funds Required for Seniors (Age 61 and Older)

Single Senior *(Without Dependents)*	**Single Senior** *(With Dependents)*	**Couple (1 Senior)** *(With or Without Dependents)*	**Couple (2 Seniors)** *(With or Without Dependents)*
$ 8,900	$ 9,900	$ 13,500	$ 19,200
If the family includes one or more seniors aged 61 or older at the time of submission, the applicable senior supplement must be added to the base sponsorship cost for the family size shown in the main table.			

Covering Medical Needs for Refugees

- While newcomers to Canada receive health care coverage from federal and provincial programs, like the Interim Federal Health Program (IFHP) and the Ontario Health Insurance Plan (OHIP), cosponsors are required to cover any medical costs not covered by these government programs.
- Special attention should be paid to newcomers with critical health issues (e.g. dental, vision, chronic diseases etc.).
- You may want to consider obtaining supplemental health insurance in advance of your refugee's arrival to Canada.
- Cosponsors are also responsible for essential Dental Care costs not covered by IFHP or the Canada Dental Care Plan Program.

Constituent Groups (CG)

What is a CG?

- A CG is a group authorized by a SAH to sponsor refugees under the Sponsorship Agreement. A CG consists of volunteers (3-5 individuals) who form a refugee committee and are usually associated with a faith group (e.g., Church) or community group. Members volunteer their time and resources necessary to undertake this work.

Why is a CG required?

- CGs provide assistance to cosponsor re: the logistical elements of resettlement (e.g. housing, setting up a bank account, arranging for a family doctor etc.)
- To intervene when a sponsorship breakdown is inevitable.

Monitoring of Newcomers

Monitoring

- IRCC checks that sponsors meet financial and non-financial duties, including settlement agency registration (e.g., CCS, YMCA).
- IRCC interviews newcomers by email survey and phone, with translators.
- SAHs, CGs and cosponsors are told only if a support gap is found.
- Follow IRCC's rules carefully.
- Principal Applicants may accept or decline the interview.
- Document all settlement support. Avoid cash disbursements.

Conclusion

If the refugee, you are planning to sponsor is eligible for resettlement;

Then cosponsors are required to…

- Have 100% of the necessary funds to cover the cost of sponsorship;
- Be ready to pay for medical costs that IFHP or OHIP do not cover, and for essential dental care that IFHP or the Canada Dental Care Plan (CDCP) do not cover.
- Complete all immigration forms in a timely manner.

Applications will be reviewed on a first-come, first-served basis.

For more info….

- ORAT Website: www.orat.ca
- ORAT Facebook page: Facebook
- ORAT Newsletter (attendees to be included on mailing list)
- Information Sessions: Click here to watch pre-recorded info sessions
- Refugee Sponsorship Training Program (RSTP): Webinar Registration
- Immigration Canada: www.cic.gc.ca