Parish Social Ministries

- **Overview**
  The Parish Social Minister responds to the requests of the Pastor or the Parish Social Ministry Coordinator by assisting the parishioner’s specific need or to respond to a specific task for the parish community.

- **Activities/Responsibilities**
  - Activities/Responsibilities will vary according to the specific area of ministry within the Parish Social Ministry structure. The areas include:
    - Advocacy
    - Assisting Challenged Parishioners Household Activities and Repairs
    - Bereavement & Consolation Ministry
    - Community Bread
    - Crisis Response
    - Family Support Ministry
    - Friendly Visitor
    - Hospitality
    - Minister of Care
    - Outreach Ministry
    - Project El Sembrador
    - Research, Resource and Referral
    - Steering Committee
    - Transportation
    - Tutoring and Peer Support

Activities/Responsibilities that are specific to this parish:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

- **Skills, Experience, and Qualifications**
  - Is a fully initiated member of the Catholic Church in good standing.
  - Must be at least 18 years of age.
  - Is recognized within the parish community as a person of good reputation.
  - Can relate effectively and communicate clearly with others.
  - In cases of emergency, knows contacts and/or procedures.
Other Specifics:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

- **Personal Traits and Qualities**
  - Desires to serve the community and to commit time and talents to this ministry.
  - Honest, dependable and can maintain strict confidentiality.
  - Is comfortable with being accountable and is sensitive to the observance of proper boundaries.

Other Specifics:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

- **Orientation and Training**
  Standard parish orientation program and required Parish Social Ministry training.

- **Participant Group**
  Parishioners and community at large.

- **Support, Supervision, and Evaluation**
  The Parish Social Ministry Coordinator and/or Pastor is the first level of support, supervision and evaluation.

- **Length of Ministry Appointment**
  One year term with the ability to renew (High Risk)
  Three to five year term with the ability to renew (*General Risk)

- **Benefits and Working Conditions**
  Will have a direct impact on the well being of the parishioners and community at large.
  This is a volunteer position which requires a time commitment of ___ hours per week/___ hours per month.
  Must be available to attend all regularly scheduled meetings.
  Must be able to attend the orientation session and training sessions as required.
Screening Recommendations
This is a High risk position. (If the participants are not vulnerable persons and/or depending upon
the level of activity, this may be considered General risk).
Completion of a Volunteer Information Form is required.
An interview and personal reference checks are required.
A Criminal Record Check is required.
Training and orientation are required.
There will be supervision and periodic evaluations.
Participant follow-ups will be conducted.

This ministry position description accurately reflects the Parish Social Ministry currently
practiced at _______________________________.

(Parish Name)

Parish Volunteer Screening Committee

__________________________________________  __________________________
Pastor                                           Date

Prepared by: Archdiocese of Toronto