



Ministry Position: Totus Tuus Parish Host Family

Date Last Reviewed: July 2019

◆ Position Overview

Totus Tuus (Latin for *Totally Yours*) is a parish-based summer catechetical program for youth in grades 1-12, with day camp for those in grades 1-6 and an evening camp for those in grades 7-12. Totus Tuus gathers highly trained college-age missionaries in teaching teams of four and sends them out on the road to spread the Good News of Jesus Christ in various participating parishes throughout the Archdiocese of Toronto. These missionaries spend the summer living and working together.

The role of the Totus Tuus Host Family is to provide accommodations for two to four missionaries for five nights (they arrive the Sunday before the start of the camp and depart the following Friday). Note: Missionaries will be at the Parish most of the time (approximately from 8:00am-9:30pm), with the possibility of a return to the host family in-between day and evening camps.

◆ Activities/Responsibilities

- Provide comfortable living and sleeping arrangements
- Provide a simple breakfast each morning
- Provide dinner in the event that participating Parishes do not run evening programs
- Provide parking for one vehicle

The Activities/Responsibilities listed above may not completely reflect the ministry performed at this parish. Please refer to the ‘Other Specifics’ box for duties that are specific to this parish.

Other specifics:
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◆ Skills, Experience and Qualifications

- Is an active participant in parish worship
- Is recognized within the parish community as a person of good reputation
- Can relate effectively and communicate clearly with others
- In cases of emergency, knows contacts and/or procedures
- Has a safe home environment where the missionaries can reside



◆ **Personal Traits and Qualities**

- Desires to serve the community
- Is honest, trustworthy and enthusiastic
- Is able to communicate well with others
- Is comfortable with being accountable and is sensitive to the observance of proper boundaries
- Demonstrates a spirit of generosity

◆ **Screening Requirements**

This is a High Risk/Position of Trust.

Before volunteering begins:

- Complete a Volunteer Application Form
- Attend interview and have personal references checked
- Complete a Police Information Check (primary contact/s)
- Complete appropriate orientation

After volunteering begins:

- There will be supervision
- An annual Offence Declaration and a new Police Information Check every 5 years (if a reoccurring volunteer)
- Participant follow-ups may be conducted

◆ **Orientation and Training**

Standard parish orientation program, including AODA training.

◆ **Participant Group**

Totus Tuus Missionaries

◆ **Support, Supervision and Evaluation**

The Pastor and/or the Totus Tuus Parish Program Coordinator is the first level of support and supervision.

◆ **Length of Ministry Appointment**

Summer. Five (5) days per missionary group.



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◆ **Benefits and Working Conditions**

- Will directly contribute to the social well-being of the parish community
- Opportunity to perform community service
- Must be able to complete the orientation session

In compliance with the Accessibility for Ontarians with Disabilities Act (AODA), the Archdiocese of Toronto provides reasonable accommodation to individuals with disabilities. Prospective and current volunteers are encouraged to discuss potential accommodations with their Pastor.

This Ministry Position Description accurately reflects the ministry of **Totus Tuus Parish Host Family** currently practised at, _____ Parish.

Pastor's Signature

PASTOR NAME

**Parish Volunteer Screening
Coordinator's Signature**

COORDINATOR NAME

Date

Prepared by: Archdiocese of Toronto, Volunteer Screening Department